**Layoff Survival Guide**

In today’s economy and changing global market, the possibility of being laid off from a job is becoming a reality for many individuals. It is important that you examine your existing job skills and then take an inventory of the available employment opportunities. The Greater Baltimore Job Fair provides a variety of resources for all residents in the metropolitan area.

Some of the topics we will help you address are:

* Creating a resume
* Filing for unemployment benefits
* Financial planning
* Loss of benefits
* Searching for a new job
* Upgrading your skills

Many of our resources, including tools, tests, and counseling, are free. They are designed to open up a world of opportunities for all types of employment. We also have an extensive database of industry-specific jobs—both locally and nationally. Perhaps our greatest resource is the support that we can give you and the connection we provide to others facing the same challenges. Contact Josef Griffin at (410) 555-0090 for more information.